

PINCKNEY COMMUNITY PUBLIC LIBRARY BOARD MEETING
FEBRUARY 20, 2020
9:32 AM
MEETING MINUTES DRAFT

CALL TO ORDER @ 9:33am

Present: Kate Pratt, President; Kate Robertson, Treasurer; Patti Nicholson, Secretary; Hope Siasoco, Director; Marcia Spicer, Staff Member; and Jennifer Brennan, Note Taker.

Absent: Laura Burwell, Vice-President; Karen Diaz, Trustee

Guests: Aurelie Tran and Arushi Mahajan

PUBLIC COMMENT None

CONSENT AGENDA

+ CORRECTION/ADDITIONS TO AGENDA

- Remove Deegan Smithson issue from Library Report
- Add Huron River Revivalists fundraiser under Special Issues
- Add Friends Appreciation under Reports

+ READING OF MINUTES FROM JANUARY 16, 2020 BOARD MEETING

+ PRESENTATION OF BILLS:

- February 2020 Bills for Review
- Kate Pratt made a motion to accept the Consent Agenda as amended and Kate Robertson seconds. All approve and the motion passes.

SPECIAL ISSUES:

- Capstone Presentation by Aurelie Tran and Arushi Mahajan of the University of Michigan Student Run Free Clinic of Pinckney – Proposal for a “Community Clinic” in the Pinckney Library
 - Aurelie and Arushi are first year medical students with U of M
 - Community Clinic is intended to carry on the idea of Healthy Living currently being offered at the library
 - The plan is to be open once a month concurrent with free clinic hours and run for 4 years
 - Free Clinic staff will be responsible for all aspects of running the program. The library is only providing the space
 - The Free Clinic covers liability. There is an advisory board and a liability policy already in place because of the Free Clinic and all students are supervised
 - The library is in a good location, is close to Free Clinic, is a community gathering place, offers internet and Wi-Fi access, and already provides health focused opportunities
 - Community Clinic will operate on a Drop-in basis
 - It will include many different disciplines all intending to help individuals lead healthier lives
 - Health Fair format with many different events happening in the room. Some examples are pharmacy refills, social work, nurse practitioner, literacy, blood sugar & blood pressure testing, dentistry and oral health screening, free lunch, legal services, and help with making appointments
 - Table Talk, a guided conversation between community members about different topics, will be a regular feature
 - The goal is to meet the needs of the community so programs will be planned accordingly
 - A detailed schedule will be provided so the library can include the information on the monthly program calendar
 - Childcare may be offered
- HEAL Study Invitation to Patriciate
 - Noah Lenstra is doing a study about the connection between healthy living programs and libraries
 - He has invited Pinckney Library to be a part of his nationwide study funded by a federal grant program
 - He is Interested in SportPort
 - See attached email for more details
 - Kate Robertson made a motion participate in the HEAL study and put the \$1000 stipend in general operation account to offset any extra cost involved and Kate Pratt seconds. All approve and the motion passed.

- Request by an outside group for a booth in the Library Parking Lot once a month during Book Sale
 - Per the library policy, the board has decided not to make an exception to use the library's parking lot sidewalk
 - Library property can only be used for library or Friends of the library related programs or events
 - Kate Pratt suggested that the group approach the Village Council to ask if the group can set up by the public sidewalk as an alternative
- Huron River Revivalists Fundraiser Request
 - The group requested the use of the big program room after hours for their annual fundraiser
 - A board member will act in place of staff so as to allow use of the room free of charge
 - Need date for approval

OLD BUSINESS:

- 2019 Audit with Campbell Auditing
 - Initial report – audit went really well this year with auditors finishing early
 - Mark Campbell, our auditor, will send final report by mail and submit to the State
 - Hope will request a digital copy so she can forward it to the Bond Auditors, Public Finance Management
 - Hope requests the audit not be done the same week as a board meeting
 - Kate Pratt & Kate Robertson were not required to attend the audit and signed papers during the board meeting
- 2020 Pinckney in May Planning Committee Meeting
 - Sponsorship Levels were presented by Kate Robertson
 - 2020 Pinckney in May Donation Request Letter will be finalized and mailed out
 - Hope will check into getting a street banner permit. Jennifer will check with Image360 about changes to the street banner to include the new logo and date
 - Liquor License Resolution (TABLED)
 - Update from February 4 Pinckney in May Committee Meeting
 - Hope was able to secure Huron River Revivalist as our opening band. Hope is having a hard time securing a featured band. Midnight Special lost a bass player and is in the process of doing interviews. They may not be ready for May 16. We need a new feature band. Hope will ask Karen Diaz for help

NEW BUSINESS:

Reports:

- ✚ Library Progress Report
 - Donations of Note
 - Friends Group sponsorship of “Korea: Land of the Morning Calm” presentation (\$200)
 - REPORT: Love Your Library Art Sale on Saturday, February 15, 2020
 - It was a success
 - Live music helped keep people in the room
 - More people can donate more art
 - Library made over \$200 that Saturday and will be reporting on final revenue after Saturday, February 22
 - REPORT: M&M Candy Taste Test: Monday, February 17, 2020 was a great success
 - REPORT: AARP Tax Aide starting Thursday, February 13, 2020—all times February times are full with only a few more spots left for April
 - REPORT: Pinckney Business EXPO on Saturday, February 15, 2020 The cornhole and coffee were big attractions at the library table.
 - Update on Consumer's Energy Thermostats no updates
 - Hope has approved for the Bagpipers to once again warm up in the library's hallway and program room before the St. Patrick's Day parade on Saturday, March 14, 2020
 - Update on SportPort:
 - SportPort All Sites Teleconference Hope, Sara and the new coordinator were able to attend. Evaluation process will occur in June or July. In spring all sport port locations will be meeting face to face to exchange overabundant materials with each other.
 - Upcoming February-March Events:
 - Upcoming Calendar of Events
 - Healthy Habits on Saturday, February 22, 2020 starting 2:30pm

- Puzzle Palooza XII on Saturday, February 29 from 10am-2pm (All Sections FULL. Currently Signed Up: 500-piece-puzzles: 15 people—8 teams; 32 people—9 teams)
- Nuts for Donuts Time! on Saturday, March 7th from 10am-11am
- Family Fun Day: Celebrate Early Childhood on Saturday, March 14 from 9:30am-12noon at 2|42 Community Church in Brighton
- Beginning of 2020 Livingston Reads: One Book, One Community Program from March 1 – April 30, 2020
 - Tuesday Night Movie Classic: So Proudly We Hail! on Tuesday, March 10, 2020 @ 6:30pm
 - World War II Women in the Workforce on Saturday, March 21, 2020 at 10:30am

- ✚ Friends Group Report– Reviewed and on file. Board discussed showing our appreciation for the Friends Group for their support of the library sometime in October.
- ✚ Treasurer’s Report– Reviewed and on file
 - Report: third and fourth batch millage checks have been received and deposited
- ✚ Bookkeeper Report– Reviewed and on file

Issues:

- REMINDER: Anne Seuryneck, Library Lawyer, will be guest during March 19, 2020 Board Meeting. She will discuss requirements for upcoming 2020 Operational Millage Election and will answer any legal questions the Board might have, including teleconferencing during Board Meetings and if a vote counts if the Board member is not physically present
- REMINDER: MeL Databases All Staff Training on Friday, March 13, 2020 from 2:30pm-5pm with Theresa Runyan. Library will provide food for staff and presenter.

NEW AND ONGOING BOARD ISSUES None

CALL TO THE PUBLIC None

ADJOURNMENT Patti motioned to adjourn. Kate Robertson seconded. Meeting adjourned at 11:25 am

Respectfully submitted by
 Patti Nicholson, Secretary
 Jennifer Brennan, Note Taker