

PINCKNEY COMMUNITY PUBLIC LIBRARY BOARD MEETING

APRIL 16, 2020

9:30 AM

DRAFT MEETING MINUTES

CALL TO ORDER @ 9:30 am

ROLL CALL ATTENDANCE

President's Announcement regarding Public Comment Section

Present via Zoom: Kate Pratt, President; Laura Burwell, Vice-President; Kate Robertson, Treasurer; Patti Nicholson, Secretary; Karen Diaz, Trustee; Debbie Stewart, Staff Member

Also present are: Hope Siasoco, Director and Jennifer Brennan, Note Taker.

Present via Phone: Tyra Schmitter, Public

Special Guest via Zoom: Anne Seurnyck; Library Lawyer

PUBLIC COMMENT: None

Note: Public Comment for this teleconference meeting is made available in advance of the meeting through this publicly available Google Document:

<https://docs.google.com/document/d/1u1ctZHIJQatshroch6gjYJk1ffw6BE14zePRqIk7q8M/edit?usp=sharing> or

email: hsiasoco@pinckneylibrary.org or during the time of the meeting via Zoom chat or phone.

Note: No public comment by Google Document form or zoom.

CONSENT AGENDA

✚ CORRECTION/ADDITIONS TO AGENDA

✚ READING OF MINUTES FROM FEBRUARY 20, 2020 BOARD MEETING & MARCH 15, 2020 SPECIAL MEETING

✚ PRESENTATION OF BILLS:

- March – April 2020 Bills for Review

Patti Nicholson made a motion to accept the Consent Agenda as presented and Laura Burwell seconds.

Roll Call Vote:

Kate Pratt: Yea

Laura Burwell: Yea

Patti Nicholson: Yea

Karen Diaz: Yea

Kate Robertson: Yea

All approve and the motion passed.

SPECIAL ISSUES:

- Library Operational Millage Expiring 2020
 - Special Guest: Anne Seurnyck, Library Lawyer, of Foster Swift Collins & Smith PC
 - Board needs to decide if they should put a ballot question on August or November election. Hope explained that the bulk of the library's operational millage expires at end of December.
 - Language needs to be submitted to the County Elections Board by May 12 for August Election. There is time to do this.
 - August may also have the Putnam Township Fire Hall Millage but because there is a Primary Election the cost will be covered.
 - Millage was rolled back a little from original in 2014.
 - Headlee Override may not be a good Idea in the current economy, especially given the closings during the current pandemic.
 - Options: Go for a renewal with Headlee Override or a straight renewal.
 - Hope shares the Library's 2019 Form L-4029
 - A discussion follows
 - Can the library run on a straight renewal?
 - 10-year mileages are the most common
 - Anne will send questionnaire to the board that need answered before we can send the info to her to be written in official ballot language
 - These include: What rate and for how long?

Kate Pratt made a motion to have a special meeting on Friday, April 24, 2020 at 9:30 am for the purpose of discussing the millage questions and possibly approve send the decision to Anne Seurnyck and Laura seconds.

Roll Call Vote:

Kate Pratt Yea
Laura Burwell Yea
Patti Nicholson Yea
Karen Diaz Yea
Kate Robertson Yea
All approve and the motion passed.

- COVID-19 Preparedness and Response Plan
- This document is a requirement to have
- Laura Burwell made a motion to accept the COVID-19 19 Preparedness and Response Plan as presented to us by Foster Swift Collins & Smith PC and Karen Diaz Seconds.

Roll Call Vote:

- Kate Pratt Yea
- Laura Burwell Yea
- Patti Nicholson Yea
- Karen Diaz Yea
- Kate Robertson Yea
- All approve and the motion passed.

- 2020 Pinckney in May
 - Should we postpone or cancel because of COVID-19?
 - A discussion follows.
 - If postponed, we get close to millage and preparations for the next Pinckney in May 2021 planning.
 - We can refund or carry over cash donations we have already received. Most donors will understand.
 - Kate Robertson will help share the news with donors on the Pinckney in May web site.
 - Library needs to concentrate on upcoming millage ballot question.
 - No donations coming in from businesses right now.
 - High unemployment right now, will patrons have extra money for bids?
 - Small "Save the Date" event that Jennifer Brennan can organize can be planned for fall.
 - Get the word out on Facebook and website
 - Patti Nicholson made a motion to cancel Pinckney In May 2020 and Karen Diaz Seconds.

Roll Call Vote:

- Kate Pratt Yea
- Laura Burwell Yea
- Patti Nicholson Yea
- Karen Diaz Yes
- Kate Robertson Yea
- All approve and the motion passed.

OLD BUSINESS:

- 2019 Audit with Campbell Auditing - TABLED

NEW BUSINESS:

Reports:

- ✚ Library Progress Report - TABLED
- ✚ Friends Group Report - TABLED
- ✚ Treasurer's Report – TABLED
 - NOTE: First 2020 payment for Library's Bond is due May 1, 2020
- ✚ Bookkeeper Report - TABLED

Issues: None

NEW AND ONGOING BOARD ISSUES - None

CALL TO THE PUBLIC

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None

ADJOURNMENT @ 10:48 am

Laura Burwell made a motion to adjourn the meeting and Patti Nicholson seconds.

Roll Call Vote

Kate Pratt Yea

Laura Burwell

Patti Nicholson

Karen Diaz

Kate Robertson

All approve and the motion passed.

Respectfully submitted by Jennifer Brennan.