PINCKNEY COMMUNITY PUBLIC LIBRARY HYBRID BOARD MEETING APRIL 17, 2025 9:30 AM HYBRID REGULAR BOARD DRAFT MINUTES

CALL TO ORDER @ 9:31am

Present: Kate Pratt, President; Shelly Wagnitz, Vice-President; Patti Nicholson, Secretary; Kate Robertson, Treasurer; Judy Wismont, Trustee; Hope Siasoco, Director; Karen Sala, Staff Member; Sara Castle, Youth Librarian/Assistant Director, and Jennifer Brennan, Note Taker.

Public: Greg Strine, Pickney Village

President's Announcement regarding Public Comment Section

PUBLIC COMMENT: None

Note: Public Comment for this hybrid meeting is made available in advance of the meeting through this publicly available Google Document: <u>https://forms.gle/JbZBfHEmfhJqgp8R7</u>or email: hsiasoco@pinckneylibrary.org or during the time of the meeting.

CONSENT AGENDA

4 CORRECTION/ADDITIONS TO AGENDA

• Kate Pratt requested that the "Role Call" be added to the Agenda and the notetaker complied.

4 READING OF MINUTES FROM MARCH 20, 2025 HYBRID REGULAR BOARD MEETING

 Judy Wismont clarified that she wrote the letter to our Senators and Representatives about IMLS- Institute of Museum and Library Services. The letter to our representatives was sent to each representative as directed and approved by the Library Board.

PRESENTATION OF BILLS:

- April 2025 Bills for Review
- Kate Robertson made a motion to pass the Agenda as amended and the Minutes as corrected and Patti Nicholson seconded. All approved and motion passed.

SPECIAL ISSUES

- 2024 Library Operational Audit
 - Thursday, April 17, 2024 around 9am
- REMINDER: Library Appreciation Month Whole month of April What Draws Me to the Pinckney Library – Share what you love about the Pinckney Library
 - Mostly the kids have written their stories
 - Request adults to share their stories
 - Judy Wismont suggests a separate form for Adults
 - The Library Director will share stories on Instagram once she's able to fix the issue of the library's Instagram account
- Insurances Renewal Contracts: Building Liability, Workers Comp, and Directors and Officers Insurance
 - $\circ \quad \text{A discussion followed}$
 - Kate Pratt suggested that unless any major changes with the library's insurance policies happen, to automatically approve renewal of the insurances for the next year.
 - Kate Robertson made a motion to renew the insurance as quoted and Shelly Wagnitz seconds. All approved and motion passed.
- UPDATE Spring postcard mailers and Summer postcards
 - 42 returned by post office as of the meeting date (less than 1% of purchased mailing addresses)
 - Mailing list purchased from Vista Print
 - The Library Director will contact Vista Print on how to update the mailing list

- Getting valuable feedback about the Shredding Event
- Summer postcards are ready to be sent in mid-May

OLD BUSINESS:

- REMINDER: Library closes at 4pm on Friday, April 25, 2025 for Michigan eLibrary eResources (MeL eResources) Staff Training
- o REPORT 2025 National Library Week
 - April 6 12, 2025 Drawn to the Library!
 - The Library Board gave \$30 to each staff member as an appreciation gift
 - Friends gifted \$25 to all current library staff members on Tuesday, April 8, National Library Workers Day
 - Film Screening at Historic Howell Theater of PBS Lens Documentary: "Free for All: The Public Library" – joint program from 5 Livingston County Libraries (Hamburg, Howell, Cromaine, Fowlerville, and Pinckney) on Wednesday, April 9 at 7pm. (See photograph of Howell Library Director, Pinckney Library Director, and Fowlerville Library Director at the Historic Howell Theater) – 27 members of the public in attendance; there was a good Q&A discussion of the film after the screening
 - As an aside, more people were curious about the upcoming May 10 Community Shredding event
 - Update Report on Library Advocacy Day joint statement from the Pinckney Library Board regarding concerns for the Dismantling of the Institute of Museums and Library Services (IMLS) Department of the Federal Government
 - Wednesday, April 30 from 12:15-1:00 PM at Capitol Steps to show support of MeL.
 - A discussion followed
 - MLA Michigan Library Association and Michigan Humanities Council
 - Looking for examples of how grant money has helped our organization
 - LSTA Library Services and Technology, a federal grant program
 - Many programs use this money
 - Funding issues
 - Without grants many services will end

NEW BUSINESS:

<u>Reports:</u>

- Library Progress Report
 - REPORT: Saturday, April 12, 2025 Haunted History Tour and Paranormal Investigation at the Pinckney Library with the Tri-City Ghost Hunter Society
 - Successful because it was almost NO work for the Library
 - Maybe repeat in fall of 2026
 - WHMI Joint Press Release from 6 Livingston County Public Libraries Regarding Concerns for March 14, 2025 Executive Order Seeking to Dismantle the Institute of Museums and Library Services (IMLS) Department of the Federal Government
 - REMINDER: Richard "Dick" McCloskey, former Putnam Township Treasurer, will have a burial ceremony on Saturday, April 26 at 1pm at Saint Mary's Cemetery (450 Mower Rd.), followed by a get-together with the family at Pinckney Senior Center from 2pm-4pm (3280 W. M-36)
 - Building Report Update
 - Main Entrance Doors Repair done on Friday, April 4
 - Scott fixed glass fixture on Main Entrance Doorway on Sunday, April 13
 - Power washing of building on Saturday, April 5
 - Outside and inside window cleaning by Andersen Window Cleaning Company on Sunday, April 6
 - TeLSystems will come on Tuesday, April 15 to fix A/V systems in the Program Room; follow up from Tuesday, April 1

- Library of Michigan Directors Meeting on Friday, April 11 was Canceled. Next Directors' Meeting on May 9. (UPDATE: Special Library of Michigan Directors Meeting scheduled on Thursday, April 24th for a quick update on current federal funding issues and the status of the Institute of Museum and Library Services.) The Library Director will attend
- Update on Library Events:
 - Baby Time Storytime on Mondays at 10am weekly (April 7 May 20)
 - Family Story Time on Tuesdays at 11am weekly (April 8 May 21)
 - Monthly Evening Story Time at 7pm—Wednesday, April 16, 2025
 - Crafty Chix Knitting Group on Thursdays at 12pm-2pm
 - Monday Kids Knit & Crochet—3pm-4pm weekly from April 7 May 20
 - Friday Kids Knit & Crochet—2pm 3:30pm until May 24, 2025
 - Mindfulness Meditation with Denise Johnson on Wednesdays at 11am 11:45am until May 1, 2025
 - Stuffed Animal Sleepover Thursday, April 10 at 7pm (Registration filled up quickly. 16 children attended and dropped off Stuffed Animals)
 - Haunted History Tour and Paranormal Investigation at the Pinckney Library Fundraiser Saturday, April 12, 2025 – 2 Sessions (Session 1 – 4:30pm-7:30pm; Session 2 – 7:30pm-10:30pm) – Total of 32 participants (10 in Session 1 and 22 in Session 2). Total gross amount raised \$2,080.
 - Off the Shelf Book Discussion on Tuesday, April 22 from 6:30pm-7:30pm—April Book Discussion Title: Skinwalkers by Tony Hillerman (offered In Person and via Zoom)
 - Family Bingo Night! Thursdays, 6:30pm-7:30pm on April 24, 2025
 - 2025 Puzzle Swap and Sale Saturday, April 26 11am 11:30am Swap; 11:30am 1pm Sale (Puzzle Donations for the Swap opens on Monday, April 7 and closes on Friday, April 25. Limit 10 puzzles per person.)
 - SEVA Gentle Restorative Yoga with Andrea Astley—weekly on Fridays at 10:30am-11:30am starting May 2 – June 29 (except during Big Book Sale Set Up) NOTE: Walk-Ins Welcome; Free with suggested donation of \$12 to New Leash On Life Animal Rescue, Almost Home Animal Rescue or Last Chance Animal Rescue
 - Oscar Movie Matinee—Saturday, May 3, 2025 at 1pm 3:30pm (Oscar Winner: Anora Rated R)
- ♣ Friends Group Report- Reviewed and on file
 - o Book Sale: Saturday, April 26, 2025 same day as Puzzle Swap and Sale
 - Friends Meeting on Thursday, April 24 at 6:30pm
 - Thank you for the appreciation gift to staff from the Library Board and staff
- ✤ Bookkeeper's Report- Reviewed and on file
- Treasurer's Report- Reviewed and on file
 - o Donations of Note:
 - Mary Przygocki for \$300

Issues: None

NEW AND ONGOING BOARD ISSUES

- Bookkeeper's retirement
 - Online Zoom Meeting with Paylocity Representative, Trevor Bartlett
 - Discuss paystub issues
 - Transition year because Bookkeeper is retiring
 - Request board members to attend to discuss how Paylocity might take over some of the bookkeeper duties
 - Kate Robertson and Shelly Wagnitz will attend
 - o Retirement Celebration ideas for Diane Gonzales, our Bookkeeper
- EV Charging Stations at Libraries
 - A lot of push back from staff and patrons
 - o Shelly Wagnitz suggests it be removed from the agenda

- Community Garden Plot may be sold.
 - The community garden people contacted Patti Nicholson to give input
 - The seed library success makes it a good fit for the library
 - A discussion is needed
 - Added to May Agenda

CALL TO THE PUBLIC

Greg Strine Board Member from the DDA - Downtown Development Authority DDA must sell the lot to bring something useful to the downtown

Something for teens

Looking for a better garden location

Mix of users

Being a member of the library since 2001 at age 6, he thought of approaching the library to get help with relocating the Community Garden

20-24 raised beds

Unknow liability issues

The Board invited Greg to be a presenter at the May 15, 2025 board meeting

The Library Director suggests Greg host a public meeting to get ideas for the people who use the garden and the community.

Thank you from Karen Sala for the gift from the Board for National Library Week.

ADJOURNMENT @ 11:05 a.m.

Kate Robertson made a motion to adjourn and Shelly Wagnitz seconds. All approved and the motion passed.

Respectfully Submitted by Jennifer Brennan, Board Notetaker