

**PINCKNEY COMMUNITY PUBLIC LIBRARY HYBRID BOARD MEETING**  
**JANUARY 15, 2026**  
**9:30 AM**  
**HYBRID REGULAR BOARD MEETING DRAFT Minutes**

**CALL TO ORDER @ 9:33 AM**

Present: Present: Kate Pratt, President; Shelly Wagnitz, Vice-President; Patti Nicholson, Secretary; Kate Robertson, Treasurer; Judy Wismont, Trustee; Hope Siasoco, Director; Stephanie Hall, Staff Member, and Jennifer Brennan, Note Taker.

Sara Castle, Youth Librarian/Assistant Director  
Scott Mills, Library Building Coordinator  
Emily Cogswell, Deputy Clerk of Putnam Township

ABSENT: None

President's Announcement regarding Public Comment Section

**PUBLIC COMMENT:**

Emily Cogswell introduced herself and brought a message from Valerie Niemiec, Putnam Township Clerk. The clerk's office invites the library to include an informational flyer about library programs in the Putnam Township tax assessment mailings. This needs to be an 8 x 11 sheet folded into thirds. Drop it off at the clerk's office by February 3<sup>rd</sup>.

Note: Public Comment for this hybrid meeting is made available in advance of the meeting through this publicly available Google Document: <https://forms.gle/JbZBfHEmfhJqgp8R7> or email: [hsiasoco@pinckneylibrary.org](mailto:hsiasoco@pinckneylibrary.org) or during the time of the meeting.

**CONSENT AGENDA**

 **CORRECTION/ADDITIONS TO AGENDA**

 **READING OF MINUTES FROM DECEMBER 18, 2025 HYBRID ANNUAL BOARD MEETING**

 **PRESENTATION OF BILLS:**

- December 2025 Bills for Review—End of Year Bills
- January 2026 Bills for Review
- Kate Pratt made a motion to accept the consent agenda as presented and Judy Wismont seconded. All approved and the motion passed.

**SPECIAL ISSUES**

- Solar Energy Reach Out – email from Marie Clay on November 3, 2025 – Tabled from November 20, 2025 Board Meeting
  - Subsidies might be available
  - Roof condition might impact possibility
  - Board is interested in getting more information
  - Energy efficiency assessment may be beneficial before solar is perused- Patti Nicholson will get the name of a company to contact

**OLD BUSINESS:** None

**NEW BUSINESS:**

**Reports:**

 **Library Progress Report**

- Building Maintenance Update from Building Coordinator, Scott Mills
  - Electrical issues have been addressed
  - Snow plowing contractor is doing well
    - Snowmelt pellet discussion ongoing
  - Furnace issue on west side of building
    - Fan was stuck so currently the system is turned off
    - Repair scheduled for today, January 15, 2026
  - Seed cabinet repair
    - Drawers are being re-enforced
    - Scott still looking at ways to make the file cabinets open more smoothly
  - Lighting

- Looking for remedy for existing fixtures that are not working correctly
  - Maintenance schedule is being created to aid in annual upkeep
- Pinckney Library participating the 2026 One Seed, One State Initiative – seed highlighted in 2026: Pacific Beauty Calendula
  - Seed library collection is growing/expanding
  - Patti, our Seed Library Volunteer Coordinator, will be adding more donated seeds and getting them organized
- Update on Maren Estes' Eagle Project of Informational Flag Display
  - Has now been completed
  - Display is located inside the library -- located on the counter end panel by the comfortable seating leading to the fireplace area--end panel where audiobook CDs are shelved
  - Nice tie-in with the United States 250<sup>th</sup> Anniversary
- History of the United States Display
  - Created by the Washtenaw County Historical Consortium and the Dexter Historical Society
  - Another tie-in with the United States 250<sup>th</sup> Anniversary
  - Traveling display is at libraries in Washtenaw County
  - Hope is working with WCHC to find out if Pinckney Library can be a host site for this exhibit
- History of Libraries in the United States and Michigan Program
  - This topic was suggested by a staff member
  - The library director is looking to develop this topic using resources through TLN
  - Making this a joint program with other libraries may be possible
- No Library of Michigan Directors' Meeting on January 9 in observance of the death of State Librarian, Randy Riley. Memorial at the Library of Michigan on January 9 at 11am. Next meeting on February 13, 2026
- Can Pinckney Library be a Possible Host for Blood Drive in Livingston County
  - Judy Wismont commented that it is hard to donate blood locally
  - Can we host a blood drive?
  - This type of program will create another outreach to the community
  - Will bring a different group of people to the library
  - The library director will research this possibility
- Ralph C. Wilson, Jr. Foundation, in partnership with TLN Cooperative, Rural Library Grant Program
  - multi-year grant opportunity for "small & rural libraries" in Southeast Michigan -- Pinckney Library already qualifies
  - Focus -- Community use of library buildings -- partnerships with other local organizations or government units a strong contender for grant approval
  - Looking at Capital Improvement Projects, such as After Hours Library Book Vending Units or multi-use pavilions at the library, etc. More information forthcoming
  - great opportunity for our library for the next 3 years, with the possibility of it being 6
  - re-thinking the use of our large and small room spaces to accommodate more tutoring spaces
  - possibly look into whether the library pursuing renewable energy installation for our current building can fall under this grant program
  - needs assessment to be done
- Expansion of PCYDI HUB partnership is being discussed – additional tutoring sessions on Wednesdays from 3pm-4:30pm in the Board Room
- Stress Relief Kit Giveaway to patrons – January 19 to February 14, 2026
- Update on Library Events:
  - Baby Time Storytime on Mondays at 10am - weekly
  - Family Story Time on Tuesdays at 11am – weekly
  - Crafty Chix Knitting Group on Thursdays at 12pm-2pm
  - Monday Kids Knit & Crochet—3pm-5pm weekly
  - Mindfulness Meditation with Denise Johnson – Saturday, January 3, Friday, January 9, Friday, January 16, Saturday, January 24 and Saturday, January 31 at 10am – 11am
  - Recycled Rainbows: Suncatcher Drop In – Friday, January 9 from 2pm – 4pm
  - "From Clutter to Clean – Organize, Digitize, and Store Photographs" Genealogy-Related Program with Allyson Maughan – Wednesday, January 14 at 6:30pm-8pm
  - Off the Shelf Book Discussion on Tuesday, January 20 from 6:30pm – 7:30pm. January's book title is *James* by Percival Everett
  - Family Bingo Night on Thursday, January 22 from 6:30pm – 7:30pm

- + Friends Group Report- Reviewed and on file
  - o January Friends Meeting – January 15, 2026 at 6:30pm
  - o January Book Sale – Saturday, January 17 from 10am-2pm
- + Bookkeeper's Report- Reviewed and on file
  - o January End-of-the-Month Cash Flow
  - o Update on transition from Paylocity to BambooHR
    - Transition was completed with the first payroll of the year
    - still customizing wording on pay stubs
- + Treasurer's Report- Reviewed and on file
  - o Bond Payment Schedule – Procedure for second millage check deposit
    - Goal for 2026 is to phase out Huntington Bank and have everything in Bank of Ann Arbor by April 2026
    - Kate Robertson made a motion to move the Huntington Bank Debt Services Account to the Bank of Ann Arbor and Shelly Wagnitz seconded. All approved and the motion passed.
    - Kate Pratt made a motion to close the Huntington Bank Account once the money is moved to Bank of Ann Arbor and Patti Nicholson seconded. All approved and the motion passed.

**Issues:** None

### **NEW AND ONGOING BOARD ISSUES**

- 2026 Fundraiser Subcommittee Update
  - o Christmas Market
    - Scope, feasibility and goals to be decided by the subcommittee
  - o The Library Director is contacting people to start a subcommittee
    - Volunteers: Sara Castle, staff representative
    - Judy Wismont and Kate Robertson; Board member representatives
    - Jess Schlicker, community member
    - Hope will reach out to other community members to take part in the subcommittee
  - o Looking for volunteers from the Friends Group -- Hope will approach Friends Group during their meeting tonight at 6:30pm
- 2026 Millage Campaign (Ongoing Discussion)
  - 2026 Library's 1.3895 Operational Millage Expiration – Election Planning Timeline
  - Promotion/PR ideas
    - Pinckney Library Promotional Materials for New Township Resident Packet
    - Flyer in Township Mailers
    - Post cards are nice and should be continued
      - Highlight Community Shredding, Summer Reading Program & Fundraiser
    - Magnets, bookmarks
    - Presence at Art in the Park and Food Truck Fridays
  - Samples of millage language received from the county clerk were helpful
  - Shelly Wagnitz made a motion that the Pinckney Community Public Library place its Operational Millage Renewal on the August 4, 2026 ballot with May 12, 2026 as the deadline for ballot language approval and the PCPL's PR campaign to be in full swing by June 2026 and Kate Pratt seconds. All agreed and the motion passed.
  - Shelly Wagnitz made a motion that the Operational Millage Renewal be for a duration of 8 years and Kate Pratt seconds. All agreed and the motion passed.
  - Patti Nicholson made a motion to direct the Library Director to contact the Pinckney Library's lawyer and other professionals for the language of the millage renewal and Kate Robertson seconds. All agreed and the motion passed.

**CALL TO THE PUBLIC:** None

### **ADJOURNMENT @ 11:06 AM**

Shelly Wagnitz made a motion to adjourn the meeting and Kate Robertson seconded. All approved and the motion passed.

Respectfully Submitted by Jennifer Brennan, Board Notetaker