

PINCKNEY COMMUNITY PUBLIC LIBRARY HYBRID BOARD MEETING
MARCH 19, 2026
9:30 AM
HYBRID REGULAR BOARD MEETING CORRECTED Minutes

CALL TO ORDER @ 9:31 AM

Present: Present: Present: Kate Pratt, President; Shelly Wagnitz, Vice-President; Patti Nicholson, Secretary; Kate Robertson, Treasurer; Judy Wismont, Trustee; Hope Siasoco, Director; Tyra Schmitter, Staff Member, and Jennifer Brennan, Note Taker.

Sara Castle, Youth Librarian/Assistant Director

Scott Mills, Library Building Coordinator

Emily Cogswell, Deputy Clerk of Putnam Township

Katie Alestra and Michelle Lewis from Plante Moran via Zoom

ABSENT: None

President's Announcement regarding Public Comment Section

PUBLIC COMMENT: None

Note: Public Comment for this hybrid meeting is made available in advance of the meeting through this publicly available Google Document: <https://forms.gle/JbZBfHEmfhJqgp8R7> or email: hsiasoco@pinckneylibrary.org or during the time of the meeting.

CONSENT AGENDA

 **CORRECTION/ADDITIONS TO AGENDA**

 **READING OF MINUTES FROM JANUARY 15, 2026 HYBRID ANNUAL BOARD MEETING**

 **PRESENTATION OF BILLS:**

- February - March 2026 Bills for Review
 - Shelly Wagnitz corrected several errors: January minutes corrections: Replace the date May 12, 2023 with 2026 & replace the word "operation" with "operational" in the 4th & 5th bullet points under NEW AND ONGOING BOARD ISSUES - 2026 Millage Campaign (Ongoing Discussion)
- Kate Pratt made a motion to accept the consent agenda as corrected, and Shelly Wagnitz seconded. All approved and the motion passed.

SPECIAL ISSUES


- REPORT - Formal Acceptance of Application for Accommodation of Judy Wismont
 - The Board formally accepts the Application for Accommodation by Judy Wismont
- Response to February 18, 2026 Putnam Township Board Meeting re: "Library Purchase Offer"
 - Thank you to Township Officials and Township Board Members for their support of the Pinckney Library. Thank you also for correcting the misrepresentation of the legal requirements and limitations of the financial running of the library
- Request to put up an "All Are Welcome Here" sign on Library Property
 - Because the signage is not from the Pinckney Library but from an outside organization, the Board has decided that the appropriate place to display the sign would be on the Library's Community Boards
 - Only library signage can be displayed on the building windows

OLD BUSINESS:

- 2026 Library Audit - Rescheduled to Saturday, May 2, 2026 (starting at 9am)
 - Kate Robertson is not available for this date
 - Patti Nicholson will stand in for Kate Robertson
 - If Kate Pratt is unavailable, Shelly Wagnitz said she can take Kate Pratt's place
 - Audit should be submitted on time
 - Hope announced that Public Finance Management (PFM) will once again handle the Annual Disclosure and reporting for the library's bonds

NEW BUSINESS:

Reports:

-  Library Progress Report
 - Building Coordinator Updates -- Scott Mills
 - Update on Renewable Energy Needs Assessment/Audit

- Requested DTE to visit the library to give an estimate
- Upfront cost is not conducive to the switch, according to DTE
- Library would need approximately 7- 10 acres of solar panels to see any significant savings
- This will be an ongoing investigation
- DTE rep mentioned that the Pinckney Library might be better served becoming an affiliate with Renewable Energy to possibly get cost benefits and show the library supports the use and development of Renewable Energy
- Building Maintenance Schedule
 - Currently being created
- Electrician: Ashcott Electrical - Children's area double switch has been repaired
 - Future plan to replace all the parking lot lights with LED lights.
 - Board directed Scott Mills to get an estimate of cost from Ashcott Electrical to replace lights
- Staff Announcement: New Interlibrary Loan/MeL Coordinator - Liam Castle
- Highlights from the February 13, 2026 Library of Michigan Directors Meeting
 - 2026 Michigan Notable Books
 - ADA and Web Accessibility Update
 - Info sheet in support of hiring a library lawyer
 - Millage Reminders
 - US Department of Justice (DOJ) Guidance Changes and What it Means for Labor Laws
 - Q&A on movements to eliminate property taxes
- Highlights from March 13, 2026 Library of Michigan Directors Meeting
 - New Changes to Open Meetings Act (OMA) - please check out the attached copy of the new OMA Handbook
 - Awesome Millage Mondays Webinars - Mondays at 2pm - 3:30pm starting April 6 - May 4, 2026 - "watch party" at the Library Board Room
- REPORT - Certificate of Acknowledgement of Dianne Gonzales' Service to the Pinckney Library
 - Certificate was signed by all the board members
- Washtenaw County Historical Consortium's Founding Documents Exhibit - coming to the Pinckney Library for the whole month of May 2026 - Pinckney Library will display 7 of the 12 poster boards included in the display exhibit
- REPORT - Class '05 20-years-retrospective documentary
- Stress Relief Kit Giveaway – January 19 to February 14, 2026 -- successfully gave away 191 bags of chocolates and Mochi Squishies
- First ever 2026 Southeast Michigan Library Hop - April 1 - 30, 2026
 - Passports
 - Grand Prize drawing at the end
- REPORT - March is Reading Month Event at Farley Hill Elementary on Friday, February 27
 - Shelly Wagnitz read a storybook to the classes and had a great time.
- REPORT - 2026 Pinckney Business Expo at the High School Gym on Saturday, February 28
 - Stress relief kits were very popular.
- REMINDER: Registration open for 2026 Spring Puzzle Palooza Contest on Saturday, April 11 from 10am - 2pm
- Update on Library Events:
 - Baby Time Storytime on Mondays at 10am - weekly
 - Family Story Time on Tuesdays at 11am – weekly
 - Crafty Chix Knitting Group on Thursdays at 12pm-2pm
 - Monday Kids Knit & Crochet—3pm-5pm weekly
 - Mindfulness Meditation with Denise Johnson – Saturday, February 7 and Saturday, February 14, and Friday, February 20, and Friday, February 27 at 10am – 11am; Saturdays, March 7, 14, 21, and 28, from 10am - 11am
 - Family Bingo Night on Thursday, February 12, and March 26 from 6:30pm – 7:30pm
 - Mindful Eating with Denise Johnson - Saturday, February 21 and Saturday, February 28 at 10:30am - 12pm (NOTE: Registration limited to 15 people. Registration was full on Monday, February 16.)
 - Off the Shelf Book Discussion on Tuesday, February 17 from 6:30pm – 7:30pm. February's book title is *The Bean Trees* by Barbara Kingsolver; and Tuesday, March 24 from 6:30pm - 7:30pm. March's book title is *The Lost Bookshop* by Evie Woods
 - I Spy Photo Discovery Workshop with Allyson Maughan -- Saturday, March 14 from 10:30am - 12:30pm
 - 2026 Spring Puzzle Swap & Sale - Saturday, March 21 -- Puzzle Swap for ticket holders: 11am - 11:30am (1 ticket = 1 puzzle); Puzzle Sale -- 11:30am - 1pm (open to the public; \$1 = 1 puzzle)

- Kids & Teen Craft Sale -- Tuesday, March 31 from 5pm - 7pm -- please come and support the youth in our community. Don't forget to bring cash!
- ✚ Friends Group Report- Reviewed and on file
 - No Meeting and Book Sale in February
 - January 2026 Friends Meeting Minutes
 - Resume Book Donation Acceptance on Fridays starting Friday, February 6, 2026
- ✚ Bookkeeper's Report- Reviewed and on file
- ✚ Treasurer's Report- Reviewed and on file
 - 2026 Budget Amendment - See Attached
 - Kate Robertson made a motion to pass the budget as amended and Shelly Wagnitz seconded. All approved and the motion passed.
 - Transfer Debt Account from Huntington Bank to Bank of Ann Arbor Follow-up Report
 - Completed - waiting for all three signers: Kate Robertson, Patti Nicholson and Hope Siasoco to sign the papers; Hope needs to get Katie Alestra and Stephanie Hall "view" access
 - Graphical Image Reporting of Pinckney Library's Fund Balance over time
 - Donations of Note: Valerie and Brian Niemiec - check for \$250 - and Free Will Donation from February 11 Wine Tasting Program -- \$56 in cash; Mary Przygocki & David Timm -- \$300 annual donation towards Programs; and Marissa Oprisiu & Family -- \$315 via PayPal in Memory of Ms. Betty (Cowley) Weincouff in support of Youth & Adult Services Programs (NOTE: Will go towards 2026 Spring Puzzle Palooza Contest on Saturday, April 11 from 10am-2pm)

After a discussion, it was decided that the agenda order is to be changed to have the Bookkeeper's & Treasurer's report immediately after the consent agenda.

Issues: None

NEW AND ONGOING BOARD ISSUES

- 2026 Fundraiser Subcommittee Update - Hope still needs to contact subcommittee and set up a meeting
- 2026 Millage Campaign (Ongoing Discussion)
 - Request to have a Special Board Meeting to Discuss Topic of Upcoming Millage Ballot Language for August Election
 - Special meeting for millage on **Wednesday, March 25, 2026 from 9am-10:30am** "Telling the Library's Story" - sharing testimonials on impact of Pinckney Library
 - Update - contracted Anne Seuryneck at Foster Swift Collins and Smith to put together the ballot resolution and ballot language for inclusion in the August 2026 election
 - Pinckney Library Promotional Materials for New Township Resident Packet -- Kate Robertson shared the design for the upcoming Library Magnets. Hope will order 2,000 pieces from Big PDQ in Brighton
 - Postcard Mailers 2026 - Community Shredding event and One Seed One Community program -- have been ordered and mailed out the first part of April
 - Awesome Millage Mondays - April 6 - May 4 at 2pm - 3:30pm

CALL TO THE PUBLIC: None

ADJOURNMENT @ 10:54 AM

Shelly Wagnitz made a motion to adjourn the meeting and Kate Robertson seconded. All approved and the motion passed.

Respectfully Submitted by Jennifer Brennan, Board Notetaker

Pinckney Community Public Library
2024 Budget Readjustment and 2025 Budget Proposal

| Income | | Original 2026 Budget | 2026 Budget Amendment |
|---------------------------|---|-----------------------------|------------------------------|
| 401 Property Taxes | | | |
| | 401.1 Prop. Taxes - Chargeback | - | - |
| | 401.2 Prop. Taxes - 1.3895 Millage | 682,375.00 | 682,375.00 |
| | 401.3 Prop. Taxes - .5700 Debt Service | 279,645.00 | 279,645.00 |
| | 401.5 Prop. Taxes - Delinquents | 38,110.00 | 38,110.00 |
| | 401.9 Prop. Taxes - LCSA | 1,545.00 | 1,545.00 |
| | Total 401.0 Property Taxes | 1,001,675.00 | 1,001,675.00 |
| 520.0 Restricted Income | | | |
| | 520.2 Community Foundation | - | - |
| | 520.7 Friends Banned Books | - | - |
| | 520.8 Restricted Income - Youth Area | - | - |
| | 680.9 Restricted Income - Other | - | - |
| | Total 680.0 Restricted Income | - | - |
| 574 State Aid | | 12,360.00 | 12,360.00 |
| 575 Penal Fines | | 24,720.00 | 24,720.00 |
| 600 Charges for Services | | | |
| | 600.1 Copier | 1,442.00 | 1,442.00 |
| | 600.15 JAMEX Copier Income | 1,442.00 | 1,442.00 |
| | 600.2 Fax Income | 824.00 | 824.00 |
| | 600.35 Lost/Damage Reimbursement | 700.40 | 700.40 |
| | 600.6 Reimbursements | - | - |
| | 600.8 Charges for Accessories | 15.45 | 15.45 |
| | 600.5 Misc Receipts / Other | - | - |
| | Total 600.0 Charges for Services | 4,423.85 | 4,423.85 |
| 670.0 Special Events | | | |
| | 670.1 Book Sale | - | - |
| | 670.3 Fees for Room Usage | 36.05 | 36.05 |
| | 670.4 Annual Fundraiser Event | 2,163.00 | 2,163.00 |
| | 670.5 Annual Special Events | 782.80 | 782.80 |
| | 670.9 Other Programs | 51.50 | 51.50 |
| | Total 670.0 Special Events | 3,033.35 | 3,033.35 |
| 674.0 Contributed Support | | | |
| | 674.2 Colone Endowment | 844.60 | 844.60 |
| | 674.3 Donations | 1,246.30 | 1,246.30 |
| | 674.4 Donations from special groups | 4,274.50 | 4,274.50 |
| | 674.5 Memorials | 293.55 | 293.55 |
| | 674.6 Events & Programs | - | - |
| | Total 674.0 Contributed Support | 6,658.95 | 6,658.95 |
| 690.2 Interest Income | | 6,180.00 | 6,180.00 |
| Total Income | | 1,059,051.15 | 1,059,051.15 |

**Pinckney Community Public Library
2024 Budget Readjustment and 2025 Budget Proposal**

| | | Original 2026 Budget | 2026 Budget Amendment |
|--------------------------------------|-------------------------------------|----------------------|--------------------------|
| Expenditures | | | |
| 701.0 Payroll Expense | | | |
| | 701.2 Director's salary | 151,789.04 | 151,789.04 |
| | 701.3 Employee wages | 370,000.00 | 370,000.00 |
| | 704.0 Payroll taxes | <u>52,178.90</u> | <u>52,178.90</u> |
| 701.0 Total Payroll Expense | | 573,967.94 | 573,967.94 |
| 705.0 Employee Paid Time Off | | | |
| | 705.3 Vacation | 41,200.00 | 41,200.00 |
| | 705.32 Personal/Sick | 10,300.00 | 10,300.00 |
| | 705.33 PTO (new) Personal & Sick | 824.00 | 824.00 |
| | 705.34 Holiday | 17,510.00 | 17,510.00 |
| | 705.5 AOG | 2,060.00 | 2,060.00 |
| | 705.52 Bereavement | <u>721.00</u> | <u>721.00</u> |
| | 705.0 Total Paid Time Off | 72,615.00 | 72,615.00 |
| 706.0 Employee Benefits | | | |
| | 705.2 Benefits - HRA | 39,600.00 | 39,600.00 |
| | 706.6 Employee Assistance Program | 200.85 | 200.85 |
| | 706.8 Employee group insurance | <u>18,701.00</u> | <u>18,701.00</u> |
| | 706.0 Total Employee Benefits | 58,501.85 | 58,501.85 |
| 726.0 Library Supplies | | 3,090.00 | 3,090.00 |
| 727.0 Office Expense | | | |
| | 727.1 Office Supplies | 2,060.00 | 2,060.00 |
| | 727.2 Postage, shipping, delivery | 463.50 | 463.50 |
| | 727.9 Office Expense - Other | <u>-</u> | <u>-</u> |
| | Total 727.0 Office Expense | 2,523.50 | 2,523.50 |
| 730.0 Equip rental | | 12,360.00 | 12,360.00 |
| 801.0 Accounting fees | | | |
| | 801.2 Audit | 7,000.00 | 7,000.00 |
| | 801.3 Bookkeeper | 37,080.00 | 37,080.00 |
| | 801.5 Consultant/Outside PR Service | <u>4,120.00</u> | <u>4,120.00</u> |
| | Total 801.0 Accounting fees | 48,200.00 | 48,200.00 |
| 805.0 Bank & Credit Card Fees | | 206.00 | 206.00 |
| 806.0 Janitorial | | | |
| | 806.6 Janitorial Supplies | 2,060.00 | 2,060.00 |
| | 806.9 Janitorial Services | <u>7,210.00</u> | <u>7,210.00</u> |
| | Total 806.0 Janitorial | 9,270.00 | 9,270.00 |
| 807.0 Legal fees | | 1,300.00 | 1,300.00 |
| 808.0 Outside services | | - | - |
| 850.0 Telephone & telecommunications | | 8,755.00 | 8,755.00 |
| 880.0 Marketing & Promotion | | | |
| | 880.1 Postage & Mailing | | |
| | 880.2 Newsletter/Events Calendar | | |
| | 880.9 Marketing & Promotion - Other | <u>18,540.00</u> | <u>18,540.00</u> |
| | Total 880.0 Marketing & Promotion | 18,540.00 | 18,540.00 |

**Pinckney Community Public Library
2024 Budget Readjustment and 2025 Budget Proposal**

| | Original 2026 Budget | 2026 Budget Amendment |
|--|-----------------------------|----------------------------------|
| 882.0 Fundraiser Expense | 500.00 | 500.00 |
| 884.0 Program Funding & Development | | |
| 884.4 Public Programming | 5,253.00 | 5,253.00 |
| 884.5 Program Supplies | 3,193.00 | 3,193.00 |
| 884.9 Program Funding & Dev - Other | 4,120.00 | 4,120.00 |
| Total 884.0 Program Funding & Dev. | <u>12,566.00</u> | <u>12,566.00</u> |
| 890.0 Restricted Grant Spending | - | - |
| 910.0 Insurance | | |
| 910.1 Workers comp | 1,030.00 | 1,030.00 |
| 910.2 Liability | 15,450.00 | 15,450.00 |
| Total 910.0 Insurance | <u>16,480.00</u> | <u>16,480.00</u> |
| 920.0 Utilities | | |
| 920.12 Gas, Elec, Sewer, Water | 28,840.00 | 28,840.00 |
| 920.22 Trash Removal | 1,751.00 | 1,751.00 |
| Total 920.0 Utilities | <u>30,591.00</u> | <u>30,591.00</u> |
| 930.0 Repairs & Maintenance | | |
| 930.12 Building Maintenance | 18,540.00 | 18,540.00 |
| 930.2 Equipment Repair & Maint. | 9,270.00 | 9,270.00 |
| 930.32 Grounds Care & Maint. | 10,300.00 | 10,300.00 |
| 930.5 Furniture Repair & Replacement | 103.00 | 103.00 |
| 930.9 Repair & Maint - Other | 824.00 | 824.00 |
| Total 930.0 Repairs & Maintenance | <u>39,037.00</u> | <u>39,037.00</u> |
| 933.0 Security Monitoring | 515.00 | 515.00 |
| 934.0 Subcontractors | - | - |
| 955.0 Miscellaneous | - | - |
| 960.0 Board Meeting Expenses | 1,030.00 | 1,030.00 |
| 965.0 Automation | | |
| 965.1 Automation Equipment | 7,210.00 | 7,210.00 |
| 965.2 Automation Support | 17,510.00 | 17,510.00 |
| Total 965.0 Automation | <u>24,720.00</u> | <u>24,720.00</u> |
| 968.0 Meeting Expenses | 1,236.00 | 1,236.00 |
| 968.4 Training & Conferences | 7,000.00 | 3,000.00 |
| Total 968.0 Meeting Expenses | <u>8,236.00</u> | <u>4,236.00</u> |
| 969.0 Memberships & Dues | 2,575.00 | 2,575.00 |
| 971.0 Mileage Reimbursement | 103.00 | 103.00 |
| 985.10 Books | 15,000.00 | 10,000.00 |
| 985.11 Children's Books | 15,000.00 | 10,000.00 |
| Total 985.10 Books | <u>30,000.00</u> | <u>20,000.00</u> |
| 985.20 Audiobooks | 500.00 | 500.00 |
| 985.21 Children's Audiobooks | 1,500.00 | 1,500.00 |
| Total 985.20 Audiobooks | <u>2,000.00</u> | <u>2,000.00</u> |
| 985.40 Electronic Database Subscriptions | 25,750.00 | 25,750.00 |
| 985.50 Freading Downloads | - | - |
| 985.60 Music CD Expense | 30.00 | 30.00 |
| 985.70 Video Expense | 5,000.00 | 5,000.00 |
| 985.71 Children's Videos | 5,000.00 | 5,000.00 |
| Total 985.70 Video Expense | <u>10,000.00</u> | <u>10,000.00</u> |

**Pinckney Community Public Library
2024 Budget Readjustment and 2025 Budget Proposal**

| | Original 2026 Budget | 2026 Budget Amendment |
|---|-----------------------------|----------------------------------|
| 985.80 Periodicals & Newsletters | 3,000.00 | 3,000.00 |
| 985.81 Children's Periodicals | 20.60 | 20.60 |
| Total 985.80 Periodicals & Newsletters | <u>3,020.60</u> | <u>3,020.60</u> |
| 986.10 Interlibrary Loan | 1,030.00 | 3,399.00 |
| 986.12 Interlibrary - Fees | 3,399.00 | 500.00 |
| 986.13 Interlibrary - Postage & Handli | 17.51 | 17.51 |
| 986.14 Interlibrary-Supplies/Materials | 222.48 | 200.00 |
| Total 986.10 Interlibrary Loan | <u>4,668.99</u> | <u>4,116.51</u> |
| 987.10 eBooks | 19,000.00 | 19,000.00 |
| 987.11 eBooks - Children | 8,000.00 | 8,000.00 |
| Total 987.10 eBooks | <u>27,000.00</u> | <u>27,000.00</u> |
| 988.0 Seed Library Collection | 300.00 | 300.00 |
| 989.0 SportPort Equipment | 200.00 | 200.00 |
| 990.0 Uncategorized expense (credit card) | - | - |
| 997.0 Non-budgeted Operational Expense | 4,120.00 | 4,120.00 |
| 998.0 Capital Outlay | - | - |
| 998.2 Capital Improvement | - | - |
| Total 998.0 Capital Outlay | <u>-</u> | <u>-</u> |
| Total Expenditures | <u>1,052,771.88</u> | <u>1,038,219.40</u> |
| Net Operating Revenue | <u><u>6,279.27</u></u> | <u><u>20,831.75</u></u> |
| Transfers In /Out Debt Service | (147,900) | (125,900) |
| Bond Payment | - | - |
| Excess Revenue over Expenditures | <u><u>(141,620.73)</u></u> | <u><u>(105,068.25)</u></u> |
| Beginning Fund Balance | <u><u>106,047.00</u></u> | <u><u>106,047.00</u></u> |
| Ending Fund Balance | <u><u>(35,573.73)</u></u> | <u><u>978.75</u></u> |