PINCKNEY COMMUNITY PUBLIC LIBRARY HYBRID BOARD MEETING
JULY 16, 2026
9:30 AM
HYBRID REGULAR BOARD MEETING DRAFT MINUTES

CALL TO ORDER 9:29 AM
Present: Shelly Wagnitz, Acting President; Patti Nicholson, Secretary; Judy Wismont, Trustee; Hope Siasoco, Director; Sara Castle, Youth Librarian/Assistant Director; Stephanie Hall, Staff Liason; Tyra Schmitter; Scott Mills, Library Building Coordinator; Alex Kamenec, Creative Program and Systems (on Zoom); Emily Cogswell, Deputy Clerk of Putnam Township; Richard Kennett; Katie Beemer
ABSENT: Kate Robertson, Board Treasurer

President's Announcement regarding Public Comment Section
PUBLIC COMMENT
Note: Public Comment for this hybrid meeting is made available in advance of the meeting through this publicly available Google Document: https://forms.gle/JbZBfHEmfhJqgp8R7or email: hsiasoco@pinckneylibrary.org or during the time of the meeting.

CONSENT AGENDA
- **CORRECTION/ADDITIONS TO AGENDA --** Remove extra New business section of agenda.
- **READING OF MINUTES FROM JUNE 18, 2026 HYBRID BOARD MEETING --** Remove Scott Mills from attendance and remove highlighted section from text under food truck friday costs.
- **PRESENTATION OF BILLS:**
  - July 2026 Bills for Review

Judy Wismont made a motion to approve consent agenda with corrections. Patti Nicholson seconded the motion. All approved and motion carried.

SPECIAL ISSUES
- Wilson Rural Libraries Grant Program -- Hope presented more information about this grant. Since the new library building has opened there has been increased need for private spaces for use within the library for community members (such as study rooms and meeting spaces). Space needs planning could be a good use for these funds based on other libraries' successful grant awards. Community partnership was a very important factor for the successful Wilson grant awardees. Second Round applications will be by mid-November of this year.

- New Library Website and PR/Marketing Plan -- Tabled.

Reports:
- Library Progress Report
  - New Library Assistant: Jin Lobach (will start August 1, 2026)
  - Building Maintenance Update: Scott Mills gave the board an update concerning renewable energy use ideas. Solar is not feasible at this time. Continuing to replace lighting with more energy efficient bulbs and fixtures is a best practice for the library. There is currently a parking lot light that is flickering and needs to be replaced. Scott will research the cost of replacing all the parking lot lights at the same time versus as each light fails and needs to be replaced.
  - IT Report: Alex Kamenec from Creative Programs and Systems (CPS) presented information regarding the library's website hosting moving to GoDaddy. GoDaddy hosting of the website will prevent future cyber attacks because of increased background security safeguards. However many updates to the existing website are required to be compatible with the GoDaddy platform. Current website updates with Wordpress have been difficult to upload. Updates will continue to increase ease of use for patrons and employees.
    - Internal server going off line intermittently: This is due to a battery backup issue. One set of replacement batteries have been ordered and hopefully that will solve the issue. Replacing the batteries is significantly less expensive than replacing the units themselves (approximately $450 for one set of new batteries versus $1500 to replace the entire unit). The library has 2 back up battery units.
    - Library WiFi network seems to be experiencing sporadic connection losses: the library created a loss of WiFi connectivity report form that staff will fill out when connectivity is lost so that CPS can keep track of how often this is happening. CPS did discover that Cisco

Meraki Mesh (library's WiFi network) pushed an updated last month that CPS has now done. The connectivity issues seemed to have lessened since that update was done.

- Highlights from July 10, 2026 Library of Michigan Directors Meeting
  - Penal Fines 2026 Status Update. Penal fines are distributed in August through the county.
  - State Budget
  - MI Department of Treasury: Uniform Reporting Manual Update
  - Trustee Training Webinars:
    - Trustee 101 - July 13, 2026 at 6:30pm - 8:30pm
    - Trustee 102 - July 20, 2026 at 6:30pm - 8: 30pm
  - Law -- YESA (Youth Employment) update
  - Q&A Topics of Interest -- Q1. Library Board Appointment Schedule and Q2. Can weeded collection items be sold on Amazon?
- REPORT: Introduction to Voting by Valerie Niemiec, Putnam Twp Clerk - although attendance was low, all participants who attended (5 on July 23, and 6 on July 27) expressed how valuable and informative the presentation was and believed it would be beneficial to offer this presentation again before the November General Elections.
- REMINDER: 2026 Summer Reading at the Pinckney Library: Unearth a Story Youth Summer Reading - June 15 - August 14, 2026; Adult Summer Reading Program - July 1 - September 8, 2026
- Flag Finders Scavenger Hunt: June 29, 2026 - July 11, 2026
- Dinosaur Riddle Scavenger Hunt: July 20 - August 1, 2026
- Update on Library Events:
  - Drop In Tech Help - Thursdays from 1pm - 4pm
  - Baby Time Storytime on Mondays at 10am - weekly
  - Family Story Time on Tuesdays at 11am – weekly
  - Crafty Chix Knitting Group on Thursdays at 12pm-2pm
  - Monday Kids Knit & Crochet—3pm-5pm weekly
  - Reading Therapy Dogs -- weekly every Wednesdays from June 17 - August 12 at 12pm - 12:45pm
  - Dino Builders - Wednesday, July 8, 2026 at 11am - 12pm (For ages 6 - 11; Attendance Total: 73 - 42 kids & 31 adults)
  - Michigan War Dog Memorial presentation by Clint Symons, President of the MWDM - Tuesday, July 14, 2026 at 6:30pm - 7:30pm (hybrid presentation: 21 Total Attendance - 13 In Person & 8 Online) -- the MI War Dog Memorial is now located across from the new Lyon Twp Public library
  - T. Rex T. Party! - Wednesday, July 15, 2026 at 4:00pm - 5:00pm (Total Attendance: 23 - 13 children & 10 adults)
  - Off the Shelf Book Discussion on Tuesday, July 21, 2026 at 6:30-7:30pm - July Book *The Griffin Sister's Greatest Hits* by Jennifer Weiner
  - Jurassic Lego Building - Wednesday, July 22, 2026 at 4:00pm - 5:00pm
  - Super Mario Galaxy Movie - Thursday, July 23, 2026 at 3:00pm - 5:00pm
  - Embroidery for Beginners - Tuesday, July 28, 2026 at 3:00pm - 5:30pm
  - Magic Comedy Review with Gordon Russ the Magician - Wednesday, July 29, 2026 at 11:00am - 11:45am

- Friends Group Report
  - Friends Group on Hiatus until September 13, 2026 (September Book Sale Date: Saturday, September 19 - 10am - 2pm) -- Katie Beemer reported the Friends will be attending the August Food Truck Friday event in partnership with the Hamburg Township Library's Friends Group.

Financial Reports:

- Accountant's Report
  - General Ledger Reports for General Fund and Debt Fund - June 2026
  - Journal Report for General Fund and Debt - June 2026
- Treasurer's Report
  - Donations of Note:
    - Friends of the Pinckney Library - $600 second half of the year stipend
    - Friends of the Pinckney Library - $2,000 for 2026 Youth Summer Reading Program

Issues:

NEW AND ONGOING BOARD ISSUES

- 2026 Fundraiser Subcommittee Update. Subcommittee is forming and there is a good mix of board members, Friends of the Library members, and community members who wish to work together.
- 2026 Millage (Ongoing Discussion)

- “Yes Campaign” Committee Report - Guest: Richard Kennett, Campaign Chairman. Postcards have been sent out and yard signs are being distributed. All materials have been purchased through donations from individual volunteers. The concerns of the public were reported to the board. Richard will be at the July Food Truck Friday event to distribute information regarding the millage.

CALL TO THE PUBLIC
Tyra Schmitter thanked the Friends of the Library for their donation which funded the adult summer reading program prizes and has increased participation this year.

ADJOURNMENT at 11:06 am

Judy Wismont made a motion to adjourn the meeting and Patti Nicholson seconded. All approved and the motion passed.

Respectfully Submitted by Patti Nicholson, Board Secretary