

PINCKNEY COMMUNITY PUBLIC LIBRARY HYBRID BOARD MEETING
OCTOBER 15, 2026
9:30 AM
HYBRID REGULAR BOARD MEETING

CALL TO ORDER @ 9:29 am

Present: Shelly Wagnitz, Acting President; Patti Nicholson, Secretary; Kate Robertson, Treasurer; Emily Cogswell, Trustee; Hope Siasoco, Director; Liam Castle, Staff Member; and Jennifer Brennan, Note Taker.

Judy Wismont, Trustee; via Zoom ADA Accommodations

Katie Beemer, Friends Representative

Absent: None

President's Announcement regarding Public Comment Section

PUBLIC COMMENT: None

Note: Public Comment for this hybrid meeting is made available in advance of the meeting through this publicly available Google Document: <https://forms.gle/JbZBfHEmfhJqgp8R7> or email: hsiasoco@pinckneylibrary.org or during the time of the meeting.

CONSENT AGENDA



CORRECTION/ADDITIONS TO AGENDA

- Correction: Emily Cogswell noted a spelling error. It was corrected.
- Addition: The Library Director asked to include an update on the Aging Parents Resource Fair under Library Progress Report



READING OF MINUTES FROM SEPTEMBER 17, 2026 BOARD MEETING

- Corrections: Emily Cogswell noted a punctuation error. It was corrected.



PRESENTATION OF BILLS:

- October 2026 Bills for Review
- Patti Nicholson made a motion to accept the consent agenda as adjusted, and Kate Robertson seconded. All approved and the motion passed.

SPECIAL ISSUES

- ROLL CALL VOTE: Amendment to Pinckney Library Bylaws
- Patti Nicholson made a motion to accept the amended version of the Bylaws and Emily Cogswell seconded.
Roll call votes:
 - Shelly Wagnitz votes aye
 - Emily Cogswell votes aye
 - Kate Robertson votes aye
 - Patti Nicholson votes aye
 - Judy Wismont votes aye
 - All present voted to approve. Motion passed.
- 2026 Community Open House Committee Update
- Saturday, Dec 19, 2026
 - A discussion followed:
 - Hope Siasoco & Kate Robertson attended the committee meeting.
 - Key Points
 - Changed from a fund raiser to a community event
 - Now Open House style
 - Staff supported
 - The Committee is considering sending out formal invites to specific groups

OLD BUSINESS:

- UPDATE: Wilson Foundation Grant - Round 2
 - Linday Lavey & the Library Director will meet this week to finish proposal.
 - The finished proposal will be submitted this week.
 - Deadline is November 20, 2026
 - The Board directed the Library Director to provide an update once submitted.

NEW BUSINESS:

Reports:

- Library Progress Report
 - “Aging Parents Resource Fair” in Livingston County, Michigan, hosted by the “Livingston County Consortium on Aging” on Tuesday, September 29, 2026.
 - Hope Siacoso, Patii Nicholson, and Jennifer Brennan hosted the Pinckney Community Public Library table. Having our own table allowed for longer discussions with patrons.
 - Visitors came from all over Livingston County.
 - Great venue and a large variety of vendors to help with different needs.
 - Emily Cogswell suggested that the Library Director talk with Patrice Rentsch the Director of the Putnam County Senior Center, to work on developing programs for our seniors.
 - Building Maintenance Report: Roof Leak Above the Board Room discovered Saturday, September 19, 2026
 - Repaired. The leak came from the HVAC unit.
 - Highlights from Library of Michigan Directors Meeting Notes – September 11, 2026 Meeting
 - Guest Speaker - Mike Blum, Employment Lawyer at Foster Swift Collins & Smith - Changes to the Youth Employment Standards Act (YESA) and Youth Employment Permit Portal (YEPP)
 - Continuing Education -- October 21 -- YESA Changes Webinar
 - Law -- Unemployment Insurance Agency migration to new online system; 2025 & 2026 spreadsheet listing of All Public Acts passed (please look at highlighted Public Acts); and Election Reminders
 - MLA Advocacy and Legislative Update: What we’re tracking, where we’re taking action, and what’s ahead for Michigan libraries
 - SAVE THE DATE - TLN Trustee Summit 2027 - April 23, 2027 at 10am - 3pm (location: VistaTech Center at Schoolcraft College)
 - Pinckney Library participated in Pinckney Rails & Trails Community Day Event 2026
 - Winter 2027 American Red Cross Blood Drive at the Library -- Friday, February 5, 2027
 - Fowlerville District Library Invitation - STILL HERE The Anishinaabek Story of Michigan event - Nov 2, 2026 at 6pm-8pm
 - Update on Library Events:
 - Drop In Tech Help - Thursdays from 1pm - 4pm
 - Baby Time Storytime on Mondays at 10am - weekly
 - Family Story Time on Tuesdays at 11am – weekly
 - Crafty Chix Knitting Group on Thursdays at 12pm-2pm
 - Monday Kids Knit & Crochet—3pm-5pm weekly
 - Autumn 2026 Puzzle Palooza Contest -- Saturday, October 3rd at 10am - 2pm (8 teams; 29 total attendees, including 3 children)
 - Stuffed Animal Sleepover Story Time -- Thursday, October 8, 2026 at 7pm - 7:30pm (Total participation: 38, with 18 adults & 20 kids)
 - Ghost Hunting 101 for Kids & Teens with Flyer Paranormal, LLC -- Wednesday, October 14, 2026 at 6:30pm - 7:30pm
 - Official Thank You for the donation of the Ghost Hunting Kit
 - Homeschoolers Make & Meet -- Thursday, October 15, 2026 at 1pm - 2pm
 - Off the Shelf Book Discussion on Tuesday, September 22, 2026 at 6:30-7:30pm - October Book Title: *Orbital* by Samantha Harvey
 - Family Bingo Night -- Thursday, October 22, 2026 at 6:30pm - 7:30pm (Registration Required)
 - Hook, Line & Reader first chapter book club for kids -- Tuesday, October 27, 2026 at 4:15pm - 5pm (Registration Required)
-  Friends Group Report- Reviewed and on file
- Friends Meeting -- Thursday, October 15, 2026 at 6:30pm
 - October 2025 Book Sale—Saturday, October 17 from 10am-2pm (Friends will use both the West Side of the Building and Program Room 1)

Financial Reports:

-  Accountant’s Report- Reviewed and on file
- General Ledger Reports for General Fund and Debt Fund - September 2026
 - Journal Report for General Fund and Debt - September 2026
-  Treasurer’s Report- Reviewed and on file
- Donations of Note:

- A. Michael & Remedios Montalbo Young Fidelity Charitable Trust Grant: \$1,500

Issues: None

NEW AND ONGOING BOARD ISSUES: None

CALL TO THE PUBLIC

Katie Beemer noted that snowplow contract prices have been dropping from last year. The Library may want to consider checking out different companies.

ADJOURNMENT@ 10:45 am

Shelly Wagnitz made a motion to adjourn the meeting and Kate Robertson seconded. All approved and the motion passed.

Respectfully Submitted by Jennifer Brennan, Board Notetaker

BYLAWS FOR THE PINCKNEY COMMUNITY PUBLIC LIBRARY

ARTICLE I - NAME AND PURPOSE

Pursuant to its re-establishment under Michigan State Library in 1977, this organization shall be called Pinckney Community Public Library. It shall serve the community as a public library pursuant to the Michigan State Library laws.

ARTICLE II - MEMBERSHIP

Section 1 - The Board shall consist of five members, three members appointed by Putnam Township and two members by the Village of Pinckney for four-year terms. Not all members shall be appointed the same year. It is understood that Board Members should attend all meetings and be active participants.

ARTICLE III - OFFICERS

Section 1 - The officers shall be a President, a Vice-President, a Secretary and a Treasurer.

Section 2 - The officers shall be elected at the annual meeting of the board. The annual meeting will be held in December.

Section 3 - Officers shall serve a term of one year commencing at the annual meeting at which they are elected and ending upon election of their successors.

Section 4 - The President of the Board shall preside at all meetings, appoint all committees, authorize calls for any special meetings, and generally perform the duties of a presiding officer.

Section 5 - The Vice-President, in the event of the absence or disability of the President, or of a vacancy in that office, shall assume and perform the duties and functions of the President.

Section 6 - An officer may succeed her/himself.

Section 7 - The Secretary of the Board shall see that a true and accurate account of all the board meetings is kept. In compliance with any requirements of state law regarding the holding of meetings, the Secretary shall issue notices of all regular meetings and shall have custody of the minutes and other records of the Board of Trustees. With the approval of a majority of the Board, the Secretary may delegate any of these responsibilities to the Library Director or a Board Notetaker.

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Section 8 - The Treasurer shall have charge of the funds, providing for their safe custody and investment as directed by the board, subject to limitations for investment of public funds as provided by law. The Treasurer shall keep an accounting of the library funds and shall report each meeting on the state of the funds. In addition, the Treasurer shall perform such other duties as may be prescribed for him or her by State or Federal law and these bylaws. With the approval of a majority of the Board, the Treasurer may delegate any of these responsibilities to the Library Director.

ARTICLE IV - MEETINGS

Section 1 - The regular meetings of the PCPL Library Board shall be held each month. The date, hour and location shall be set by the Board at its annual meeting. Within ten (10) days following the annual meeting a notice shall be posted in a public place setting forth the dates, times, and places of all regular meetings scheduled for the ensuing year. Any changes to this schedule shall be posted at the Library.

Section 2a - The order of business for regular meetings shall include, but not be limited to the following items which shall be covered as far as circumstances permit:

- Call to order
- Additions & approval of Agenda
- Approval of minutes
- Presentation & approval of bills
- Financial report
- Librarian's report
- Communications
- Old business
- New business
- Call to Public
- Adjournment

Section 2b - Minutes shall be duplicated-one hardcopy kept at the Library and one copy kept electronically.

Section 2c - During the Call to Public - Each comment to the board made by an individual shall be limited to three (3) minutes in duration unless extended by agreement of the board president. No individual may speak more than once on the same topic. All comments shall be directed only to the board; no person may address or question board members or the audience individually. The board will not respond to comments made during the public comment period unless it becomes

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necessary to ask a clarifying question, correct a factual error, or provide specific factual information.

Section 3 - The annual meeting, which shall be for the purpose of the election of officers and the adoption of the annual budget, shall be held in conjunction with the regular December meeting.

Section 4 - Special meetings may be called by the President or Secretary to the Board, or at the request of two members, provided that notice be given to all members and the public at least 24 hours in advance of the special meeting.

Section 5 - A quorum for the transaction of business shall consist of three members of the Board present in person.

Section 6 - Any Board action, to be official, must be approved at an official Board meeting by a majority of the Board.

Section 7 - In case of emergency, if Board action is needed when the Board cannot meet, with concurrence of the President, members may be polled individually by a Board member or by the Library Director. An effort shall be made to contact all Board members. Official confirming action shall then be taken at the next Board meeting.

Section 8 - The proceedings of the Board shall be conducted at all times in accordance with Michigan statutes, including The District Library Establishment Act, the District Library Financing Act and the Michigan Open Meeting Act.

ARTICLE V - COMMITTEES

Section 1 - The President shall appoint special committees of one or more members for such specific purposes as the functions of the Board may require from time to time. The committee shall be discharged upon the completion of the purposes for which it was appointed and after the final report is made to the Board.

Section 2 - No committee shall have other than advisory powers unless, by suitable action of the Board, it is granted specific power to act.

ARTICLE VI - LIBRARIAN AND STAFF

Section 1 - The Library Director, hired by the Library Board, shall be the executive and administrative officer of the Library. The Director shall carry out policies adopted by the Board and shall be held responsible for employment and direction of the

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staff, for the care and maintenance of the building and equipment, for the efficiency of the Library's service to the public, and for the operation of the Library under the financial conditions set forth in the annual budget. The Director or an appointed representative shall attend all Library Board meetings and shall present a Director's report at each regular meeting. The Director shall issue notices of regular and special meetings to the public, and present an agenda and all supporting materials to each Board Member at least (3) days before the regular meeting. Minutes and agendas of regular board meetings should be posted on the Library website.

Section 2 - An Assistant Director, appointed by the Board, shall work under the direction of the Director under policies set by the Board.

ARTICLE VII - AMENDMENTS

These bylaws shall be reviewed by the Board regularly.
The bylaws may be amended at any regular meeting of the Board with a quorum present, by unanimous vote of the members present, provided the amendment was stated in the call for the meeting.

Adopted by the Pinckney Community Public Library Board of Trustees at its regular meeting on July 21, 2005, and amended on April 17, 2025; October 15, 2026.

President: 
Date: 10/15/2026